



Surrey Youth League Registration Form 2018/19 Season

IMPORTANT INFORMATION: Please note that due to legislation changes affecting Data Protection, we as a league must inform club and parents/guardians completing this form that it, and the personal data contained on it, will be stored safely and securely, and in line with the League Data Protection Policy. Personal data will only be used for the purpose of registering players to the Surrey Youth League, producing a League Registration Card bearing the name and photograph of each player and to help determine the outcome of any registration irregularity or dispute. This form and the personal data on it will be retained for a maximum period of 18 months, after which it will be destroyed along with any database used for the production of the registration cards. A parent/guardian signing this document should be aware that, in doing so, they are giving consent for their son/daughter's data being used for the purpose outlined above. The league understands that consent can be withdrawn by the person giving it at any time and, once notified, will immediately destroy the relevant data, and cancel the player's registration. The league asks that club officials completing this form make all individual parents/guardians signing the form aware of this information. A copy of the League Data Protection Policy is available on the league website: www.wsyl.org.uk

GUIDELINES FOR COMPLETING THIS FORM

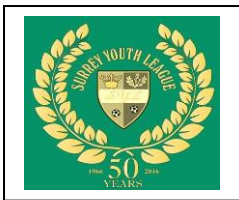
(Please read there are important changes to the process)

- Enter your Club name, **Team name (Colts/Juniors/Reds/Blues etc)** and Age Group on both pages of the form.
- **Glue (not staple)** trimmed passport-quality photo of players face in box corresponding to the players details on page 2. Photographs must be of good quality - no photocopies / scanned images onto paper.
- Player's details - should be entered on page 2 and players must sign to confirm their desire to play for your team. Player's signatures must be witnessed / countersigned by the player's parent / guardian. **It is also for consent for the league to use the data for the purposes of registration.** Clubs cannot sign on their behalf. If any details are **missing** or the photos are of **poor quality** the form will be rejected.
- Enter the players **Prawnsandwich registration number** on the form. This number will be found on last season's ID card if a retained player. **If a new player you will need to generate them on Prawnsandwich** the best way to access it is from the "Add Player" tab within "Players" once you have signed in this will give you the number. **This must be done before the form is submitted.**
- In line with FA Rules **the league will NOT be responsible for checking the identification** of players with Passports, Birth Certificates and the like. Instead the **onus is on the individual club** to have checked the player's identity is correct and that they are in all respects eligible to play in this league at the age group for which registration is sought. This includes International Clearance as defined under FA Regulations. **Each form must be signed by an official from the club confirming that the necessary identity checks have been completed** and to confirm the player is in all respects duly eligible to be registered for the age group that registration is sought.
- **Once completed** all registration forms must be submitted at a **League Registration Evening** at Imber Court, Thames Ditton, KT8 0BT (Conference Room 18:30 -20:00) on **Thurs 28th June, Mon 16th July, Mon 23rd July, Mon 30th July, and Mon 13th August.** After the **13th August** all registration forms should be posted with a self-addressed envelope in normal 1st class post to **Alan Watson, 17, Victoria Drive, Blackwater, Camberley, Surrey GU17 0PL** Any postal registrations received before 14th August will be disregarded.
- Your **Club Secretary** will be **invoiced** directly for all player registration fees. FYI the fees are listed below:
 - **U7 - U8 Free** until **30th November** thereafter **£2.50** per player
 - **U9 - U11 Free** until **30th June** thereafter as per **All Other Age Groups**
 - **All Other Age Groups £2.50** per player until **31st July** then **£5.00** per player until **13th August.**
 - **All Other Age Groups 14th August - 9th September £7.50** per player.
 - **All other Age Groups 10th September** thereafter **£5.00** per player.
- Please arrange to **collect** your players ID Cards on the collection evening at Imber Court: **THURSDAY 30th AUGUST 2018 – 18:30 -20:00**

If anyone needs any help or has any questions about this process please contact the League General Secretary Frank Thompson frank.thompson@btinternet.com or Alan Watson alan.watson@wsyl.org.uk

CLUB	TEAM NAME (Colts, Juniors etc.)	AGE GROUP
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	First Name <small>To be shown as it appears on the players Birth Certificate, Passport etc.</small>	Surname <small>To be shown as it appears on the players Birth Certificate, Passport etc.</small>	Prawnsandwich Registration Number <small>Taken from last Year's Card or Add Player on Prawnsandwich to get a new number</small>	Player Signature	Parent / Guardian Signature <small>By signing below as parent / guardian I hereby consent to the individual player's data being used for the purpose of registration in the Surrey Youth League including storage on the Prawnsandwich database and the production of a registration card bearing the player's name & photograph.</small>
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Surrey Youth League Registration Form 2018/19 Season

CLUB	TEAM NAME (Colts etc.)	AGE GROUP
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Please glue Face Only Passport Quality photo of Player 1 in this box	Please glue Face Only Passport Quality photo of Player 2 in this box	Please glue Face Only Passport Quality photo of Player 3 in this box	Please glue Face Only Passport Quality photo of Player 4 in this box	Please glue Face Only Passport Quality photo of Player 5 in this box
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Please glue Face Only Passport Quality photo of Player 6 in this box	Please glue Face Only Passport Quality photo of Player 7 in this box	Please glue Face Only Passport Quality photo of Player 8 in this box	Please glue Face Only Passport Quality photo of Player 9 in this box	Please glue Face Only Passport Quality photo of Player 10 in this box
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Please glue Face Only Passport Quality photo of Player 11 in this box	Please glue Face Only Passport Quality photo of Player 12 in this box	Please glue Face Only Passport Quality photo of Player 13 in this box	Please glue Face Only Passport Quality photo of Player 14 in this box	Please glue Face Only Passport Quality photo of Player 15 in this box
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I hereby certify that I have checked the above details and confirm that I have seen proof of each player's identity including their date of birth and that they are in all respects eligible to play in this league at the age group for which registration is sought. This includes International Clearance and Professional Academy Player Status as defined under League and FA Rules. I accept that I am responsible for the accuracy of all registration details both on this form and on the Prawnsandwich database in relation to these players and that the omission, incorrect or false completion of any of the details may render the registration ineligible. I accept responsibility on behalf of the Club for gathering & recording any known serious medical conditions of the player and emergency contact details of the player's parents or guardians which I accept must be available at matches and training events the player attends within the management of the Club. I also certify that the signature of every player and their parent / guardian on this form has been completed by that individual and that by signing this form they are aware that it gives their consent to the player's data being used for the purposes of registration. This means storage on the Prawnsandwich Database, the SYL Registration Card Production Database and the production of a SYL Registration Card bearing the player's name & photograph.

Signed Print First Name and Surname.....

Position at Club

Date